



## EnSite Client News

**Release Date:** October 23, 2008  
**To:** All Clients  
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The following news release is intended for distribution to EnSite clients and business partners. If you have any questions about the items contained in this release, please feel free to contact us at 888-901-5779 or [safarisupport@ensite.com](mailto:safarisupport@ensite.com).

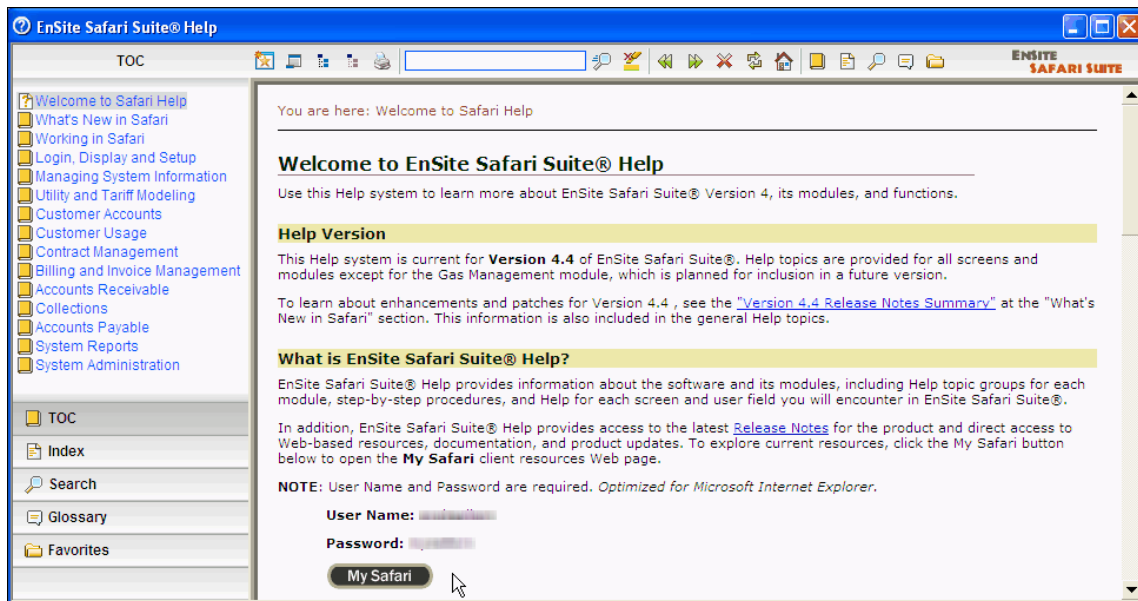
# EnSite Safari Suite® Version 4.5 Includes Online Help Overhaul

As part of its program of continuous product and technology improvements, EnSite recently announced that its EnSite Safari Suite® for Version 4.5 is now in general release for use in client upgrades. Highlights include:

### Online Help Overhaul for Version 4

A significant enhancement available to all users of Version 4.5 is the newly redeveloped online Help system.

Available to all users, the online Help system has been completely overhauled for Version 4 and will be included in all Version 4.5 upgrades. The Help system features comprehensive information on all base system modules and screen functionality except for Gas Management topics, which are scheduled for inclusion in a future release.



Noteworthy features of the new Help system include:

- **Help is Version-based:** The Help system is upgraded with new information for each version release.



- **Screen-based Help:** Most screens now feature screen-based Help. Simply click the Help button or press the F1 key, and Help will appear for the current screen.
- **Content organized by module** to provide comprehensive information on the module's functionality, its interactions with other areas of the Safari system, and any setup required to enable its functionality.
- **Internal cross-references** for instant access to related Help information; many Help topics contain direct links to in-depth online system documentation at EnSite's secure Extranet.
- **Comprehensive Search** with search results ranked according to the frequency of the search term and highlighting of the search term in results. Searches within topics are also supported.
- **Help Favorites** lets users save searches for future reference; key topics may also be saved by adding them to the "favorites" listing.
- **A Comprehensive Index** provides users the means to find Help topics based on keywords. Users may browse Index entries or search the Index for a specific term.
- **The On-board Glossary** provides definitions for EnSite Safari Suite<sup>®</sup> terms and many industry terms, both at the Glossary window and, for defined terms, within the topics in which they appear (as pop-ups).

### Contract "Clone" Function

The Contract module has been enhanced to provide users the ability to clone existing EnSite Safari Suite<sup>®</sup> Contracts. The clone function will copy most features of an existing Contract into a newly created, saved Contract. The user may then proceed to modify the new Contract as needed. This feature enhances the power of users to create multi-tiered product offerings while minimizing repeated data entry, such as the need to re-assign individual Accounts to the various Contracts comprising the tiered offering.

### Invoice PDFs On Demand

The Billing module has been enhanced to include a menu option for generating PDF versions of posted invoices for a selected batch on demand. Users can now create electronic, distributable versions of printed invoices for any posted invoice batch. Along with other new enhancements to the EnSite Safari Suite<sup>®</sup> billing engine, this feature helps EnSite clients by enhancing customer service options and responsiveness to end users.

### For More Information

EnSite clients can download the complete Release Notes for Version 4.5 at the My Safari extranet site. Login at [www.ensite.com/login.htm](http://www.ensite.com/login.htm)

## Free EnSite Safari Suite<sup>®</sup> Version 4.5 Online Feature Demo

EnSite clients are encouraged to enroll for a free online Feature Demonstration of Safari 4.5 enhancements. The demonstration will be conducted via a WebEx<sup>®</sup> session and conference call on **Thursday, November 13**. The one-hour demonstration will focus on showcasing new support options for EnSite Safari Suite<sup>®</sup> users and providing a detailed walk-through of the enhanced functionality available in the Version 4.5 release.

**Please contact your EnSite representative by November 6** to enroll your office in this free session. You may also request a reservation by sending an e-mail with the subject **Safari Version 4.5** to [safarisupport@ensite.com](mailto:safarisupport@ensite.com), or visit our Web site to learn more.